# **Appendix 2: Risk assessment BRIDGNORTH CRICKET CLUB – June 11th 2021 v.7**

As a facility provider, you should complete your own COVID-19 Risk Assessment and publish this to your users.

We have provided an example risk assessment below, which is for illustrative purposes only, and includes some examples of things to consider. Consider how this will apply to each aspect of your operation and identify the controls you require to meet Government guidance regarding health, social distancing and hygiene etc. Remember that you must review your other Health and Safety, and Safeguarding, risk assessments for other hazards such as fire, first aid etc.

|  |  |  |  |
| --- | --- | --- | --- |
| What are the hazards? | | Transmission of COVID-19 | |
| Who might be harmed? | | Facility users, staff, volunteers, visitors and the wider community | |
| No | Controls required | | Action Taken by the Club |
| **Facility Capacities** | | | |
|  | Have you determined the safe capacity of your field of play and grounds for both organised cricket activity and off-field activities accounting for social distancing, legal gathering size limits and supervision ratios where applicable? | | Total allowed spectator area calculated as 1520 m2.  Calculator shows 378 standing or 513 seated to achieve 2 metre social distancing. Relaxation to groups of 30 outdoors from 17th May. |
|  | Have you determined the safe capacity of your net practice facilities accounting for social distancing and legal gathering size limits? | | Standard ECB guidelines – 8 per net, so 16 for use of both nets.  Easy to distance when padding up and Coach/captain to ensure distancing when waiting to bowl and that players ‘padding up’ do so away from immediate net area. |
| **Organised activities** | | | |
|  | Have you review playing guidance and make suitable adaptation to your approach to practice and matches? | | All ECB Guidance for match play & practice have been reviewed and implemented. Reviews will continue as Guidance may change during the season. |
|  | Have you reviewed supervision ratios and adapt group sizes for supervised children’s activities accordingly? Have you ensured safeguarding procedures are being followed, even under COVID restrictions? | | Supervision & group sizes are all compliant with ECB guidelines. All junior sessions are run by ECB qualified coaches who are all in possession of a current DBS. |
|  | Have you assessed control measures for preventing spectators (with limited exceptions – see guidance? | | Spectators/hospitality to follow ECB & SCB guidance.  Spectator groups of up to 30 permissible whilst rule of 6 or 2 households indoors is now also permissible. Requirements for social distancing/rule of 6 / spectator guidance to be displayed on signage at entrances and enforced by Club officials. |
| **People Management and Communication** | | | |
|  | Establish what restrictions are in place for your venue location including restrictions on gathering size limits in line with the UK Government Roadmap and ensure your control measures are appropriate. | | Current Government guidelines have been reviewed and will be advised to all visitors on arrival by signage. Control of numbers to be assessed for individual events potentially attracting larger numbers. |
|  | Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID symptoms or those who should be shielding do not travel or attend. | | Club to provide guidance document to home side and travelling side to self-assess fitness to attend and play cricket. Government guidelines to be sent out as a reminder to all players and officials. If you display signs of Covid 19 you are not to travel and self-isolate. |
|  | Ensure that NHS Test and Trace data collection system is in place and that it is compliant with Information Commissioner’s Office guidance. | | New QR code posters are on display at the Club with a manual system for recording visitors who do not use the NHS app. Manual records to be retained for 21 days then destroyed. |
|  | Ensure that your NHS QR Code poster has been produced and displayed for use by visitors. | | New QR code posters are on display at the Club and a sign in booklet will be available for clubhouse and toilet users who do not have access to a smart phone. |
|  | An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing. | | All Stars capacity will be limited to 100 and Dynamos to 80. To be confirmed before the first session. |
|  | A plan for where parents and players will sit whilst watching cricket activities. | | Players as above; parents will be notified to bring own chairs to sit socially distanced between the main Clubhouse gate and the end of the white wall adjacent to Sainsbury’s gate. 2 metre distance to be allowed between spectators and boundary. Signs to be displayed to public to sit 2 metres from boundary and that spectators must not handle the ball should it be hit over the boundary; only players must handle the ball.  Parents to sit with their children’s groups in designated spaces during coaching sessions to ensure social distancing and to keep in line with bar policy of table service. |
|  | Signage and communication so that all participants and visitors (including spectators) are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19. | | Signs to be displayed on entering the ground and around the ground. Signage purchased to also direct players and visitors to have access to the clubhouse for toilets only. Access to main Clubhouse to be limited to bar staff and indoor hospitality users limited to capacity only. Sanitiser on entry to both inlets. |
|  | Staff and volunteer training to support the implementation of the plan, with suitable training records. | | Volunteers will be needed to be in attendance at the ground at all times to ensure all procedures are adhered to. Club to compile a list of volunteers and create a rota. All then to receive basic training |
| **Buildings** | | | |
|  | Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission. | | Once building is open, large windows and doors to be open at all times to allow clean air into the club |
|  | Assess the maximum occupancy of your rooms in order to ensure Social Distancing can be maintained and establish a suitable circulation system / one-way system. Use signage and floor markings to communicate this. | | In line with new and updated government guidance of 17th May the clubhouse will now be available for hospitality purposes on match days only initially in line with our capacity. Tables arranged for maximum groups of 6. One way system to be utilised for toilets. Club officials to be available to assist disabled visitors with toilet access via ramp (temporarily restricting other access whilst this occurs). All excess clubhouse internal furniture to be stored at the tea end of the club – kitchen access only required for tea and coffee purposes in line with hospitality policy and provision of drinks for match officials. |
|  | Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission. | | Outside benches will be positioned to ensure distance guidelines adhered to and array of posters will be displayed |
|  | Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather. | | Players and spectators to return to cars and no gathering in changing rooms. |
| **Social and Hospitality Areas** | | | |
|  | Have you ensured your social and hospitality areas will remain closed? | | Clubhouse to reopen on match days in line with government guidance of 17th May. Tables have been positioned to ensure social distancing is adhered to. Table service policy to continue as per guidelines and masks to be worn by servers and when users leave tables to leave and use toilet facilities. |
|  |  | |  |
| **Changing Room and Shower Areas** | | | |
|  | Changing rooms (home, away and umpires) and showers to be re-opened in line with Stage 3 guidance commencing 21st May | | Maximum capacities (calculated using on-line calculator for 2 m social distance) to be displayed on doors to each changing room & shower room  Home 8  Away 8  Players’ shower 2 (standing)  Umpires’ room 5 (in practice 2)  Umpires’ shower 3 (standing, in practice 2)  Numbers to be placed on benches in changing rooms to indicate individual player areas |
|  | System for ‘one in – one out’ when maximum capacity reached | | Area vacated to be cleaned by incoming player with spray sanitiser. Players to be briefed and spray available in each changing room.  Hand sanitiser to also be available in each changing room. |
|  | Cleaning plan to be used between user groups | | All changing and shower rooms to be thoroughly sprayed with sanitiser at the end of each match.  Communicated to players. |
|  | Safe provision for showers | | Legionella testing satisfactorily completed.  Showers to re-open (subject to number restrictions) from 19th June. |
|  | Additional signage/information requirements | | Additional signage on doors to advise  -participants are at increased risk of Covid inside changing rooms and should change and shower at home where possible  -changing rooms not to be used as shelter during rain delays  -face coverings to be worn in line with latest guidance |
|  | Track & Trace system | | QR codes already displayed on changing room entrance doors |
|  | Communication of changes to visitors | | Visiting team Captains and umpires to be advised of changes by home Captain. |
|  | What are the hazards? | Other venue hazards to be considered after temporary closure such as Legionnaire’s Disease, fire, electrical safety etc. | |
|  | Who might be harmed? | Facility users, staff, volunteers and visitors | |
|  | Controls required | | Action Taken by the Club |
| **Preparing Your Buildings** | | | |
|  | Consider the risk of Legionnaire’s disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above. | | Legionella testing satisfactorily completed. |
|  | Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning). | | All amenities have been maintained during lock down on a weekly basis. |
|  | Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance. | | Ground has been regularly maintained during lock down. |
|  | What are the hazards? | Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required. | |
|  | Who might be harmed? | First aiders, facility users, staff, volunteers and visitors | |
|  | Controls required | | Action Taken by the Club |
| **First Aid** | | | |
|  | Check that your first aid kits are stocked and accessible during all activity. | | First aid room to be set up in ladies changing room and directional poster to that effect. Stocks to be checked prior to commencement of season. |
|  | What steps have you taken to improve your first aiders’ understanding of first aid provision under COVID? | | First Aiders advised that stocks of PPE are available in the designated first aid room. |
|  | If you have an AED then check that it is in working order, service is up to date and that it is available during all activity. | | Recently inspected |
|  | What are the hazards? | Pitches or outfield are unsafe to play on | |
|  | Who might be harmed? | Players, officials, ground staff | |
|  | Controls required | | Action Taken by the Club |
| **Preparing your grounds** | | | |
|  | Safety checks on machinery, sightscreens and covers. | | Machinery is regularly serviced and has been used during lockdown. Sightscreens need to be erected and covers need to be attached to frames |
|  | Check and repair of any damage to pitches and outfields. | | Pitches and outfields inspected at minimum frequency of weekly by Groundstaff. |
|  | Check and repair of any damage to practice facilities including nets | | All maintained to a high standard during lockdown |
|  | What are the hazards? | Use this space to identify hazards at your venue | |
|  | Who might be harmed? | Use this space to identify who might be harmed | |
|  | Controls required | | Action Taken by the Club |
|  | Bins | | Bins to be installed around the ground for disposal of plastic glasses/bottled beer/cans. Look to source recycled plastic and glass/general waste bin. Liners also to be sourced and to be emptied daily. |
|  | Anti-bacterial sprays & wipes. | | Sourced for general clubhouse maintenance and for hourly toilet sanitization. |
|  | Access to the ground | | Signage to be displayed on both gates (Clubhouse & Sainsburys) to indicate site rules and need to record visitor details for ‘Track & Trace’. To be included in documentation sent to visiting teams. Additional signage to indicate requirement for scanning NHS QR code or manual recording of all persons entering Clubhouse (for ‘Track & Trace’ purposes). |
|  | On-field requirements. | | Captains of home and visiting side must ensure that hygiene breaks at taken where specified, that no sweat/saliva is passed to the ball and players maintain adequate specified distancing whilst playing as laid down by the ECB during the game. |
|  | Catering | | No food will be provided; players, officials and scorers must provide their own food and drink. |

|  |  |  |  |
| --- | --- | --- | --- |
|  | What are the hazards? | Use this space to identify hazards at your venue | |
|  | Who might be harmed? | Use this space to identify who might be harmed | |
|  | Controls required | | Action Taken by the Club |
|  | Identify your own control measures required. | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |