

## Alberbury Cricket Club – Risk Assessment for Match Play

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors, and the wider community	
No	Controls required	Action Taken by the Club
<b>People Management and Communication</b>		
	Establish what restrictions are in place for your venue location including restrictions on gathering size limits in line with the Welsh Government guidelines and ensure your control measures are appropriate.	Gathering size limits are 30 people that are not participating in the cricket. Spectators are allowed but will need to follow all guidelines. There is a limit of 4,000 unseated spectators. All spectators will need to sign in and will need to provide their own seating. They will be asked to not congregate near the pavilion.
	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID symptoms or those who should be shielding do not travel or attend.	Advise all participants, volunteers, spectators to NOT attend if displaying any symptoms. This will be done via, email to club members, players, parents, and supporters. This will be followed up via club WhatsApp group, the club's official website, social media, and via Club Representative on the day.
	Ensure that NHS Wales Test, Trace, Protect data collection system is in place and that it is compliant with Information Commissioner's Office guidance.	There is a paper based system in place that will be monitored by the Covid Officer.
	Ensure that your NHS QR Code poster has been produced and displayed for use by visitors.	The QR code is available to scan at the front of the pavilion and at the entrance gate. Anyone visiting the ground will have the opportunity to scan the QR code on arrival.

	<p>Develop and publish operating rules for users of your venue and communicate these to users.</p>	<p>Operating rules will be sent to all members and players will need to sign to say they have read and understood these protocols.</p> <p>Operating rules will also be published on our website. Visiting teams and officials will be sent the risk assessment and operating rules prior to arrival at the ground. Maps of the ground and pavilion will also be visible for all attendees.</p>
	<p>An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.</p>	<p>There is a separate entrance and exit to the ground. On arrival, the entrance gate is to the left of the pavilion, the exit gate is to the opposite side of the pavilion.</p> <p>There is a 2-metre space between the boundary and the fencing surrounding the ground. This will allow people to walk around the ground and social distance from the match.</p> <p>Spectators will be limited to 30 in one gathering. There is sufficient space to allow for social distancing at 2 metres.</p> <p>The home and away team will be based either side of the pavilion, where there is sufficient room to social distance.</p> <p>For the main part of the pavilion, a 1-in 1-out system will be in place. If someone is in the main part of the pavilion, this will be clearly visible due to large windows. Markings on the floor will indicate where people are to walk to ensure there is a decreased risk of pinch points.</p> <p>For the player changing rooms, there will be a maximum occupancy of 6 individuals allowed in each changing room at a time. A 1-in 1-out system will be used, so if the maximum occupancy is reached in the changing room, individuals will wait outside, whilst maintaining social distancing, until someone has left the changing room.</p>

		<p>For the umpires changing room, there is a maximum occupancy of 1 person at a time.</p> <p>For players that do not wish to use the main changing rooms, such as juniors or female players, the disabled toilet will be available to use as a changing facility. However, belongings must not be left in the room. We currently do not have a place for female players to leave their belongings, so these must be kept in the outdoor seating area.</p>
	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	<p>Clear signage for home &amp; away teams as well as officials is placed around the ground. Also, guidance sheets available to all electronically and in paper form on the day.</p> <p>This will be communicated on the website, social media, email, and at the ground.</p>
	Staff and volunteer training to support the implementation of the plan, with suitable training records.	The Covid Officer has trained Club Representatives. A Club Representative will be in attendance during all opening hours. The Club Representative will carry out all relevant duties. All Club Representatives must have signed to say they have attended and understood training, and will implement relevant guidelines.
<b>Buildings</b>		
	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	<p>Changing room windows will be open to allow for ventilation.</p> <p>Windows in the main pavilion will be open to allow for ventilation, along with the entrance door.</p> <p>There will be no seating available in the main part of pavilion.</p> <p>No food or drink is to be consumed whilst inside the pavilion.</p>

		Seating will be available in changing rooms. Players will have allocated areas to reduce the risk of transmission.
	Assess the maximum occupancy of your rooms in order to ensure social distancing can be maintained, and establish a suitable circulation / one-way system. Use signage and floor markings to communicate this.	<p>For the main part of the pavilion, a 1-in 1-out system will be in place. If someone is in the main part of the pavilion, this will be clearly visible due to large windows. Markings on the floor will indicate where people are to walk to ensure there is a decreased risk of pinch points.</p> <p>For the player changing rooms, there will be a maximum occupancy of 6 individuals allowed in each changing room at a time. A 1-in 1-out system will be used, so if the maximum occupancy is reached in the changing room, individuals will wait outside, whilst maintaining social distancing, until someone has left the changing room.</p> <p>There will be markings on the floors of the changing rooms to indicate a player's area to leave their belongings. These areas will allow for social distancing.</p> <p>For the umpires changing room, there is a maximum occupancy of 1 person.</p>
	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	<p>There will be seating areas outside of the pavilion, home and away teams will be separate.</p> <p>No seating will be available in the main part of the pavilion. Inside the changing rooms, seating will be available. Separate areas for each player will be marked out and must not be shared.</p>
	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	Request all participants use own transport to travel to and from the match and use in inclement weather. We are lucky enough to have ample car parking space to distance from one another.

	Assess safe changing room capacity and communicated this. Assess your organisation's capability to open changing rooms safely and to maintain control measures including capacity limits, cleaning protocols and ventilation.	The changing rooms will have a capacity of 6 people each. The changing rooms will be cleaned before and after the match. Toilet facilities will be cleaned regularly during the match. Windows of the changing rooms will be open to allow for ventilation. Showers will not available for use due to a lack of ability to ensure disinfection between use, and a lack in ventilation.
<b>Social and Hospitality Areas</b>		
	Have you read and understood the requirements of the government guidance for restaurants and bars available?	N/A
	Have you put in place a food and beverage service plan that conforms to the requirements of the government guidance for restaurants and bars available?	N/A
	Have you assessed the safe capacities for table service of food and beverages outdoors (Rules of 6)?	N/A
	Have you a plan in place to serve take-away food and alcohol that considers social distancing?	N/A
	Have you reviewed your food and beverage service plan to ensure that it is compliant with your premises licence or club premises certificate for the serving of alcohol?	N/A
	Have you updated your cleaning plan to include food and beverage preparation, service, and consumption areas?	N/A
	Have you updated your staff/volunteer training plan to include the requirements of your food and beverage service plan?	N/A
	Have you updated your signage and communications plan to include the requirements of your food and beverage service plan?	N/A
	Have you updated your assessment of PPE requirements and provision to include the requirements of your food and beverage service plan?	N/A

	Have you reviewed and updated your COVID risk assessment to include your food and beverage service plan and the above?	N/A
	Have you communicated your updated COVID risk assessment and plans?	N/A

**Hygiene and Cleaning**

	Develop an appropriate cleaning plan	Club Representatives have been informed of the cleaning plan. A cleaning checklist has been produced for Club Representatives to follow. Information on what to clean, when, and how has also been provided. The cleaning plan involves cleaning of the toilets, seating, handles, and any other common touch points.
	Materials, PPE, and training that you have provided to your staff for effective cleaning.	All necessary materials, PPE, and training have been provided to Club Representatives.
	Provision of hand washing facilities with warm water, soap, disposable towels, and bin.	Warm water, soap, disposable paper towels, and pedal bins have been provided for the toilets that are open.
	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	Hand sanitiser will be available in the home team area, away team area, entrance and exit of the ground, and at the entrance to the pavilion.
	Provision of suitable wipes and hand sanitiser on the field for Hygiene Breaks.	Suitable wipes will be available in the home team area, away team area, and at the entrance to the pavilion.
	Have you assessed safe capacity level for outdoor hospitality areas?	N/A
	Have you risk assessed the table and takeaway service of food and beverage?	N/A
	Have you risk assessed the PPE requirements for food and beverage table and takeaway service?	N/A

	Have you included the cleaning of seating areas in your cleaning plan?	The cleaning of chairs will be completed after the game. The fabric chairs will be stored in the pavilion and will not be touched for 7 days.
	Have you included the cleaning of changing rooms and showers in your cleaning plan?	
<b>What are the hazards?</b>	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.	
<b>Who might be harmed?</b>	Facility users, staff, volunteers, and visitors	
<b>Controls required</b>	<b>Action Taken by the Club</b>	
<b>Preparing Your Buildings</b>		
	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	The water system has been run through for 15 minutes and drained from the hot water tanks.
	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	Maintenance has all electrical and PAT testing completed. Gas, heating, air conditioning and lifts are all N/A A new fire extinguisher is being purchased.
	Check that your ground is ready and safe to use. Look at what work is required and how this can be done safely at a social distance.	Essential ground maintenance has been carried prior to the start of the season. All facilities that are available to visitors of the ground can be accessed safely and allow for social distancing. Areas of the pavilion that do not allow for social distancing have been clearly marked to demonstrate that they are not to be used, using 'No Entry' signage.
<b>What are the hazards?</b>	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.	
<b>Who might be harmed?</b>	First aiders, facility users, staff, volunteers, and visitors	
<b>Controls required</b>	<b>Action Taken by the Club</b>	

First Aid		
	Check that your first aid kits are stocked and accessible during all activity.	The First Aid kit has been checked and replenished including additional PPE (Gloves, Disposable Mask, Disposable Apron, Face Visor) in line with St Johns Ambulance guidance.
	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID?	Informed all First Aiders of additional first aid items and asked to read through St Johns guidance via Cricket Wales link
	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	N/A
What are the hazards?	Pitches or outfield are unsafe to play on	
Who might be harmed?	Players, officials, ground staff	
Controls required	Action Taken by the Club	
Preparing your Grounds		
	Safety checks on machinery, sightscreens and covers.	Machinery has all recently been checked. Sightscreens and covers have been cleaned and disinfected.
	Check and repair of any damage to pitches and outfields.	The ground staff have been working on the ground on a regular basis. They will continue to maintain the wicket and outfield. There is no damage to the pitch or outfield.
	Check and repair of any damage to practice facilities including nets	There is no damage to the netting facility to be used.
	Surfaces checked and watering regime adjusted based on lack of rainfall.	The ground staff manage the watering regime of the pitch and adjust this accordingly.
What are the hazards?	Use this space to identify hazards at your venue	



Who might be harmed?	Use this space to identify who might be harmed	
	Controls required	Action Taken by the Club
	Control entry to the ground.	We have set up a one-way system into and off the ground. Clear signage is in place and a club representative will be in place to assist anyone that has not been able to access the online guidance.
	Measures before during and after.	As well as the risk assessment there is a visiting team guide, home team guide, officials guide and a spectator's guide.
	Player agreement.	All ACC players will be required to read through the new Covid-19 player agreement, which includes all points of precautions and safety requested by Cricket Wales and the Welsh Government. If members have any doubts they can chose not to play or attend the club. However, the agreement is to show that we take members safety seriously and we have taken every step possible, in line with guidance, to minimalise risk.
	Nets during match play.	Nets will be closed during match play; we are unable to monitor and disinfect in between use.
	Changing Rooms	Changing rooms will now be open. There will be a maximum occupancy of 6 people at a time. Showers will not be available for use due to a lack of ventilation and ability to disinfect between use.
	Protocols	Club Representatives will be given guidance along with their training on their responsibilities. They will sign to demonstrate their understanding and compliance with the protocols put in place.

		Players must read through all guidance and sign document to say they have read, understood, and will comply with all protocols put in place by the club.
	Changes in guidance from Cricket Wales.	Any changes in guidance from Cricket Wales/ECB will be adhered to, if after the committee have considered, discussed, and then agreed to the changes. All visitors to the club will be updated of any changes via email and can also be accessed via social media and on the club's website.
	Face Masks	Face masks will be worn when inside the pavilion. Signage will be used to indicate this. Disposable face masks will be available by the entrance to the pavilion.