

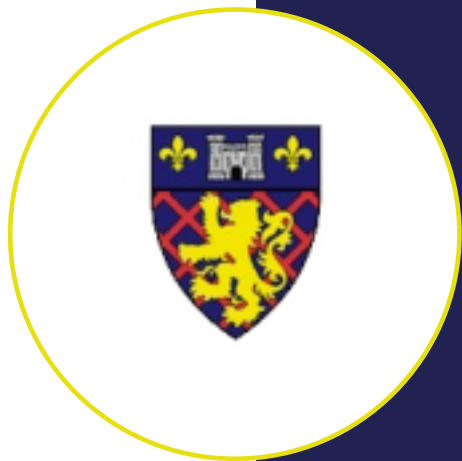


Wellington Cricket Club

Covid-19 Risk Assessment April 2021

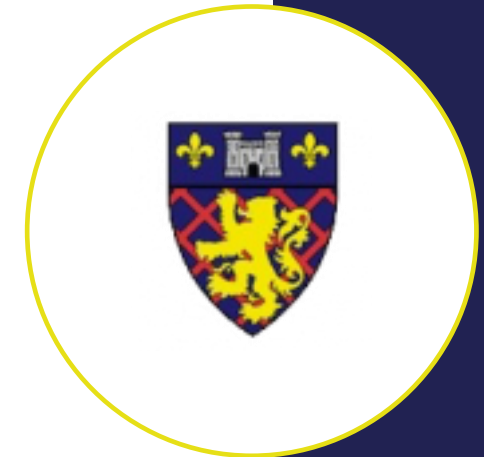
Covid-19 Operations April 2021

Area/Task Equipment	Risk	Nature of Risk	Protective and Preventative Measures
Preventing the virus from entering the business	High	Spread of COVID-19 virus causing illness which may be asymptomatic, mild, moderate, severe or fatal to team members, guests, contractors, suppliers and visitors.	<ul style="list-style-type: none"> • Personal Risk Assessments to be completed on new and expectant mothers. These team members must follow Government guidance regarding self-isolation. • Personal Risk Assessments to be completed with team members who are at increased risk of severe illness from COVID-19. These team members must follow Government guidance regarding self-isolation. • Measures will be put in place to ensure that team members are as far as reasonably practicable free from COVID-19 including: <ul style="list-style-type: none"> ○ Education on the symptoms of COVID-19 through ongoing training ○ That team members must not come to work if they have these symptoms and must self-isolate for 7 days. ○ That they must not come to work if someone they live with has these symptoms and must self-isolate for 14 days. ○ That if they develop symptoms whilst at work, they must inform their manager and go directly home and self-isolate for 7 days. • Communication sent to all players advising they should stay at home should they have any symptoms of Covid-19.



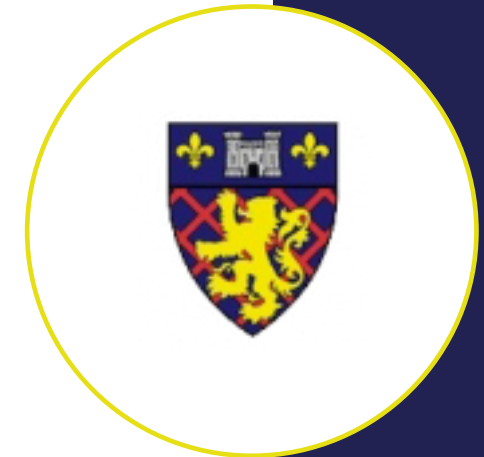
Covid-19 Operations April 2021

Area/Task Equipment	Risk	Nature of Risk	Protective and Preventative Measures
Preventing the virus from entering the business (continued)	High		<ul style="list-style-type: none"> • Any team member who has been self-isolating must not return to work until they have had a negative test or no elevated temperature for 48 hours and no other member of their household has symptoms or tests positive. There is no need to keep self-isolating if you just have a cough after 7 days. A cough can last for weeks after the infection has gone. A Return to Work meeting must be held with their manager by telephone to confirm that they are safe to return to work. • Measures will be put in place to ensure that guests are as far as reasonably practicable free from COVID-19 before entering the business including: <ul style="list-style-type: none"> ○ Communications through club channels, email, website, social media, explaining the new ways of working and requesting guests do not attend if they are unwell. ○ Guests will be greeted and seated in groups of no more than 6. ○ Notices will be displayed requesting guests to follow social distancing guidelines ○ Alcohol based hand gel stations will be placed at entrances with a notice to encourage guests to use them before entering. ○ Guests to wear masks whilst not seated. • Social distancing controls to be observed when taking in deliveries of food and drink. • Touch points cleaned after delivery including metal surfaces of cask/keg beers.



Covid-19 Operations April 2021

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Reducing the risk of transmission	High		<ul style="list-style-type: none"> • Limited opening hours, last orders 21:30. Venue empty by 22:00. • No more than 2 bar staff behind the bar concurrently. • Time limited to no more than 15 minutes where 2 people are working at 1m+ behind the bar. • Outside guests; <ul style="list-style-type: none"> ○ Not permitted to enter the upstairs bar area. ○ Orders to be taken at the seating area by staff ○ Contactless payment will be the only form of accepted payment ○ To be served with disposable glassware ○ To clean up after themselves, bins provided • From May 17th 2021 the indoor guest journey (layout and flow) will change to reduce the risk of transmission: <ul style="list-style-type: none"> ○ Contactless payment will be the only form of accepted payment ○ Guest numbers limited to 48 ○ Entrance Only and Exit Only Doors to the Pavilion Building ○ TV volume only at minimal levels to stop raised voices • Guest social distancing measures – bookable tables are spaced 1m+ apart. Still some flexibility to rearrange for larger or smaller bubbles.



Covid-19 Operations April 2021

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Controlling the risk of transmission	High		<ul style="list-style-type: none">• The 'Opening Checks / Enhanced Cleaning Regime' record will be completed to ensure that chemical solutions are made in accordance with the supplier's instructions• Whilst the virus is highly contagious, normal cleaning chemicals, hand soap, alcohol based sanitising gel, laundry detergents and temperature of 60oC will destroy the virus.• Team members instructed that their clothes must be freshly laundered daily. Laundry must be completed with detergent on a 60°C temperature wash cycle.• Team members trained and to refer to the posters regarding symptoms, personal hygiene and hand washing and enhanced cleaning measures.• Nominated First Aiders have been briefed on new Covid safe practices.



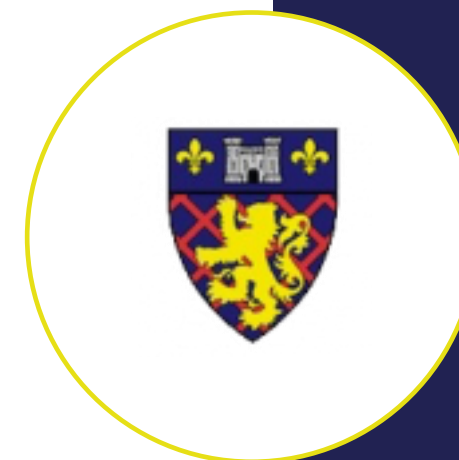
Covid-19 Operations April 2021

Area/Task Equipment	Risk	Nature of Risk	Protective and Preventative Measures
Controlling the risk of transmission (continued)	High		<ul style="list-style-type: none"> • Documented 'Opening Checks' to be completed by committee member / senior team before the team arrive for work to ensure hand washing facilities are available and adequately supplied with hot water, soap and paper towels to facilitate hand hygiene. • Documented 'Opening Checks' to be completed by manager to confirm pre-shift health screening of the team has been completed, they are wearing the correct clean clothes and they have been briefed on enhanced hand washing requirements, enhanced cleaning duties including hourly cleaning of hand contact surfaces and briefed on the social distancing measures. • The team have been instructed: <ul style="list-style-type: none"> ○ As above, on the symptoms of COVID-19 and the need to stay away from work ○ That they must wash their hands thoroughly using warm water and antibacterial soap for no-less than 20 seconds before commencing work and regularly and when necessary throughout the time they are working in the kitchen, behind the bar and front of house especially after touching frequently used items and surfaces or touching something handled by customers. ○ That they must avoid touching their face and always move away from others and sneeze or cough into a tissue or the crook of their arm to prevent the hands from becoming contaminated. Where a tissue is used, they must bin it immediately and wash their hands. ○ On the enhanced cleaning regime and their role in this including the hourly wipe down of hand contact surfaces and sanitising tables, chairs and highchairs each time they are used. ○ On the social distancing measures and how they can protect themselves, their colleagues and guests by maintaining 1m+ distance where possible. <p>A documented 'Enhanced Cleaning Regime' will be implemented. This will include sanitising tables and chairs each time they are turned and an hourly wipe down of hand contact surfaces behind the bar, front of house, toilets and kitchen areas.</p>



Covid-19 Operations April 2021

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Protecting team members and guests from contamination	High	Spread of COVID-19 virus causing illness which may be asymptomatic, mild, moderate, severe or fatal to team members, guests, contractors, suppliers and visitors.	<ul style="list-style-type: none"> • Air circulation will be managed by opening windows and doors to provide ventilation where possible. • Ensure team members know and understand how to manage a situation when guests fail to follow the processes put in to place to protect people's safety. If a guest's actions put another guest or team member at risk this should be referred to the on duty committee member. • PPE made available for staff to use. Gloves and Masks. • Kit storage areas clearly marked , separate areas for parents / spectators away from these areas • All players are required to bring their own Hand Sanitiser to matches. The club have supplied wipes to captains in line with ECB guidance



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Monitoring, Compliance & Communication	High	Spread of COVID-19 virus causing illness which may be asymptomatic, mild, moderate, severe or fatal to team members, guests, contractors, suppliers and visitors.	<ul style="list-style-type: none">• Chairman will monitor compliance with the risk assessment and new ways of working.• Committee will sign off the risk assessment to confirm compliance with the controls and/or take appropriate action to ensure full compliance.• ECB infographics displayed around ground along with social distancing signage. Hand sanitization points also clearly marked with appropriate signage

