



## RISK ASSESSMENT TEMPLATE FOR CLUBS PREPARING TO OPEN THEIR CLUBHOUSE

### Risk Assessment Template

As a facility provider, you should complete your own COVID-19 Risk Assessment and publish this to your users.

If you are not the facility provider, then you should consider which sections will apply to your clubs individual situation upon returning to play and complete a risk assessment based on your activity, including (but not limited to) people management and communication, hygiene and first aid. You may still wish to record that you have assessed facility risks through enquiries made with your facility provider.

We have provided an example risk assessment below, which is for illustrative purposes only, and includes some examples of things to consider. Consider how this will apply to each aspect of your operation and identify the controls you require to meet Government guidance regarding health, social distancing and hygiene etc. Remember that you must review your other Health and Safety, and Safeguarding, risk assessments for other hazards such as fire, first aid etc.

## COVID-19 RISK ASSESSMENT – COLUMN CRICKET CLUB 2021 SEASON

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community	
No	Controls required	Action Taken by the Club
<b>People Management and Communication</b>		
1a	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend.	All players, coaches, officials, volunteers and spectators are required to check for symptoms of COVID 19 prior to departure. If they are displaying symptoms they should not travel to the ground. Any person who is shielding or currently self isolating should also not travel to the ground and remain at home.
1b	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	An attendance register is in place to record home and away team players, officials and coaches. Home officials must ensure this number does not exceed 30 people. Outside zones for home players and away teams.
1c	A plan for where parents and players will sit whilst watching cricket activities.	Two separate outside zones for home and away players, officials, coaches with socially distant seating and tables contained within.
1d	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	Prominent display of 'Covid-19 plan for Junior and Open-age cricket' regulations implemented by the club, Hand sanitizer station at arrival/departure gate with signage to request use by all attendees.
1e	Staff and volunteer training to support the implementation of the plan, with suitable training records.	Risk assessment distributed to committee members and to club players, officials and coaches prior to fixtures taking place. Register kept to ensure all players, officials, coaches have received the communications.



<b>Buildings</b>		
2a	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	Covered by Unison Social Club risk assessment.
2b	Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this.	<p>Covered by Unison Social Club risk assessment.</p> <p>One way system in operation inside the club for use of toilet facilities. Signage and floor markings communicate this.</p>
2c	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	Separate Outdoor zones for Home and Away teams.
2d	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	<b>Outdoor marquee for away zone. Home zone in separate gazebo.</b>
<b>Social and Hospitality Areas</b>		
3a	Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed.	<p>Attendance register kept by Club Captain/Official which includes contact details for contact tracing if required.</p> <p><b>Social Club attendance register also in place</b></p>
3b	Identification of suitable areas for outdoor service that don't overlap with cricket activity.	Separate outdoor zones for home and away teams with tables and seating areas arranged socially distant.

3c	Steps taken to minimise time and the number of people at the bar.	Unison Social Club Risk Assessment covers this.
3d	Steps taken to minimise contact points at payment or around the hospitality space.	Unison Social Club Risk Assessment covers this.
3e	Suitable PPE provision and training for staff and volunteers.	Unison Social Club Risk Assessment covers this.
3f	Strategy for the safe serving, clearing and cleaning of glassware and tableware.	Unison Social Club Risk Assessment covers this.
3g	Deep cleaning strategy to minimise COVID-19 transmission risk	Unison Social Club Risk Assessment covers this.
3h	Daily cleaning strategy to minimise COVID-19 transmission risk.	Unison Social Club Risk Assessment covers this.
3i	High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	Unison Social Club Risk Assessment covers this.
<b>Hygiene and Cleaning</b>		
4a	Materials, PPE and training that you have provided to your staff for effective cleaning.	Hand sanitizer cleaning station at arrival and departure gate to ground.
4b	Provision of hand washing facilities with warm water, soap, disposable towels and bin.	Toilet facilities provided within Unison Social Club. Risk assessment for Social Club covers this area.



4c	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	Hand sanitizer cleaning station at arrival and departure gate to ground.
4d	Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	Hand sanitizer/wipes supplied to on field umpires for cleaning during hygiene breaks every 6 overs and during breaks in play.
	What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.
	Who might be harmed?	Facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
<b>Preparing Your Buildings</b>		
5a	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	Social Club Risk Assessment.
5b	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	Social Club Risk Assessment.
5c	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	Ground has been prepared in full accordance with ECB guidance on preparation of Ground and Clubhouse for stage 4 of return to recreational cricket

	What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.
	Who might be harmed?	First aiders, facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
<b>First Aid</b>		
6a	Check that your first aid kits are stocked and accessible during all activity.	<b>Fully stocked first aid kit at social club attendance register</b>
6b	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?	Ensure club officials are aware of guidance of first aid provision under COVID-19. Link <a href="https://www.hse.gov.uk/coronavirus/first-aid-and-medicals/first-aid-certificate-coronavirus.htm">https://www.hse.gov.uk/coronavirus/first-aid-and-medicals/first-aid-certificate-coronavirus.htm</a>
6c	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	Not applicable.

	What are the hazards?	Pitches or outfield are unsafe to play on
	Who might be harmed?	Players, officials, ground staff
	Controls required	Action Taken by the Club
<b>Preparing your Grounds</b>		
7a	Safety checks on machinery, sightscreens and covers.	Safety checks completed by Club groundsman and official.
7b	Check and repair of any damage to pitches and outfields.	Completed by Club Groundsman
7c	Surfaces checked and watering regime adjusted based on lack of rainfall.	Completed by Club Groundsman



	What are the hazards?	Use this space to identify hazards at your venue
	Who might be harmed?	Use this space to identify who might be harmed
	Controls required	Action Taken by the Club
	Identify your own control measures required.	

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