



COVID-19 RISK ASSESSMENT TEMPLATE FOR HARCOURT CRICKET CLUB 2021 SEASON (Updated April 2021)

Completed by:	Mark Ramsey – Club Secretary
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Committee Title:	Name	Ratified
Club Secretary	Mark Ramsey	6 April 2021
Treasurer	Steve Owen	7 April 2021
Captain	Roger Davies	10 April 2021
Child Protection Officer	Tracie Howells	10 April 2021

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community	
No	Controls required	Action Taken by the Club
People Management and Communication		
1	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend.	<ul style="list-style-type: none"> • Check for symptoms of COVID-19. Those who are symptomatic and/or living in a household with a possible COVID-19 infection should remain at home and follow UK Government guidance. • Follow UK Government guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19 if it applies. • Personal hygiene measures should be carried out at home before and after cricket activity. • Harcourt CC will encourage all participants to report any infection of their household to the NHS Test and Trace system following use of the facility to limit the spread of the virus. • E-mail message to all members reinforcing this.
2	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	<ul style="list-style-type: none"> • Keeping after match socialising to a minimum (outdoor socialising may be permitted from 12th April subject to guidance, “rule of six” applies.) • Opposition to be contacted ahead of game by team captain and reminded of conditions. • Time spent congregating at the venue will be limited before activity begins by reminding all participants of start time. • Participants will arrive changed into cricket kit and ready to begin if possible. • Participants will exit whilst maintaining social distancing. • Any social gathering after the activity (for example at Stanton Arms) will be in line with current and future UK Government guidelines on hospitality.
3	A plan for where parents and players will sit whilst watching cricket activities.	<ul style="list-style-type: none"> • Chairs for players and spectators will be set out and marked at appropriate 2m distances.

4	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	<ul style="list-style-type: none"> • All players encouraged to bring their own personal hand sanitisers for use during the game. • Hand sanitising signage provided. • Hand sanitiser stations will be provided for players and spectators. • Paper towels provided.
5	Staff and volunteer training to support the implementation of the plan, with suitable training records.	<ul style="list-style-type: none"> • All Committee members briefed ahead of resumption of cricket.
6	Travel to and from matches (home and away fixtures)	<ul style="list-style-type: none"> • Harcourt CC will comply with any travel distance restrictions and fixtures will reflect this. • Where possible travel by car should be alone or in a family group • People from a household or support bubble can travel together in a vehicle. • If people do have to travel with people outside your household or support bubble try to: <ul style="list-style-type: none"> • Share the transport with the same people each time. • Keep to small groups of people at any one time • Open windows for ventilation • Travel side by side or behind other people, rather than facing them, where seating arrangements allow • Face away from each other • Consider seating arrangements to maximise distance between people in the vehicle • Clean your car between journeys using standard cleaning products - make sure you clean door handles and other areas that people may touch • Driver and passengers should wear a face covering

Buildings		
7	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	<ul style="list-style-type: none"> The pavilion will remain closed, no access to changing areas. access to toilet facility will be 1 way and single user of unisex toilet.
8	Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this.	<ul style="list-style-type: none"> Pavilion to remain closed. Home team, Away Team, Scorers, Umpires and Spectators will have specifically allocated space
9	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	<ul style="list-style-type: none"> Pavilion to remain closed. Home team, Away Team, Scorers, Umpires and Spectators will have specifically allocated space
10	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	<ul style="list-style-type: none"> Players will be required to return to their cars in this eventuality.
Social and Hospitality Areas		
11	Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed.	<ul style="list-style-type: none"> During all cricket, an attendance register will be kept which includes contact details for contact tracing if required. This will be facilitated by home and away teams providing team details on the league card. Team captain will maintain contact details of opposition captain should there be any subsequent issues. All spectators will be attendance register Only one player per team to operate scoreboard. Scoreboard to be sanitised between innings.
12	Suitable PPE provision and training for staff and volunteers.	<ul style="list-style-type: none"> Facility to remain closed. Gloves and masks to be provided for those engaged in cleaning duties.

13	Deep cleaning strategy to minimise COVID-19 transmission risk	<ul style="list-style-type: none"> • Toilet areas to be cleaned prior to and after each match. • Cleaning materials and paper towels provided.
14	High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	<ul style="list-style-type: none"> • Toilet areas to be cleaned every 6 overs, 3 overs before or after player breaks
Hygiene and Cleaning (including shared cricket kit)		
15	Materials, PPE and training that you have provided to your staff for effective cleaning.	<ul style="list-style-type: none"> • Masks, gloves and appropriate cleaning materials to be provided to those engaged in cleaning duties. • Regular cleaning of equipment and the facility will take place
16	Provision of hand washing facilities with warm water, soap, disposable towels and bin.	<ul style="list-style-type: none"> • The toilet will remain open for use by players and spectators. • Running water, hand sanitiser, soap and paper towels will be provided. • Waste bins will be provided for used paper towels and sanitisers. • Toilets will be regularly cleaned.
17	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	<ul style="list-style-type: none"> • Hand sanitising station will be provided for players and spectators.
18	Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	<ul style="list-style-type: none"> • Wipes for the ball and stumps will be provided. • Hand sanitiser will be provided for players.

On field (playing) risks and mitigation		
19	On field playing strategy to minimise Covid-19 transmission via players	<ul style="list-style-type: none"> • Sanitiser to be used at all breaks in activity and prior to any food or drinks. • Players will remain socially distanced at all times (wicket keepers & slip fielders at 1m+). • A 'hygiene break' should take place every six overs or every 20 minutes and should include hand sanitisation and the cleaning of the ball. • Social distancing must always be maintained including during celebrations and breaks. • Batters are to run in distinct running lines to ensure they are not within 2m of the bowler or other batter. Lanes to be marked on the square.
20	On field playing strategy to minimise Covid-19 transmission via equipment	<ul style="list-style-type: none"> • Limit the sharing of equipment, but if shared, strict hand hygiene to be adhered to. • No sweat or saliva is to be applied to the ball at any time. • Batters to clean their bat when leaving the field of play. • The ball must be immediately returned to the bowler, not passed between players.
21	Match strategy - officials	<ul style="list-style-type: none"> • Umpires are not to handle the ball at any point of the game, leaving it at the stumps during breaks. • Bowlers should not hand anything to the umpire. • Only one player to operate scoreboard.
22	Food and drink for players	<ul style="list-style-type: none"> • In line with current UK Government guidance, Harcourt CC will not prepare food for participants. • Individuals should bring their own food and drink for 'teas' or practice. • Water bottles or other refreshment containers should not be shared.
23	Handling of cash	<ul style="list-style-type: none"> • Handling of cash should be kept to a minimum. • Where possible players should pay their match fees by electronic transfer. • If cash payment is made, no change will be given to minimise handling.

	What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.
	Who might be harmed?	Facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
Preparing Your Buildings		
24	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	<ul style="list-style-type: none"> Venue to be checked regularly by committee members.
25	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	<ul style="list-style-type: none"> Venue to be checked regularly by committee members.
26	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	<ul style="list-style-type: none"> The building will remain closed except access to toilet. Playing area and surrounds inspected and prepared ahead of the first game on 24th April 2021. This will be checked and maintained regularly throughout the season.
	What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.
	Who might be harmed?	First aiders, facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
First Aid		
27	Check that your first aid kits are stocked and accessible during all activity.	<ul style="list-style-type: none"> First aid kit will be available in pavilion – has been checked 6/1/21 Changing rooms will be accessed in an emergency for a casualty where they can be isolated pending the arrival of medical support.

28	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?	<ul style="list-style-type: none"> All committee members have been briefed via email. St Johns Ambulance app recommended and site provided to Captains and Committee Pre-season Committee Meeting scheduled for 10th April 2021 where Covid-19 playing guidance will be an agenda item.
	What are the hazards?	Pitches or outfield are unsafe to play on
	Who might be harmed?	Players, officials, ground staff
	Controls required	Action Taken by the Club
Preparing your Grounds		
29	Safety checks on machinery, sightscreens and covers.	<ul style="list-style-type: none"> Playing area and surrounds inspected and prepared on 3rd April 2021. This will be checked and maintained regularly throughout the season. Sightscreens inspected on 3rd April 2021. Cover is a flat sheet rolled around air filled tube, cleaning will be undertaken if used.
30	Check and repair of any damage to pitches and outfields.	<ul style="list-style-type: none"> Repair to rabbit holes from March 2021, will continue as necessary. This is a minor hazard and will not prevent play.
31	Surfaces checked and watering regime adjusted based on lack of rainfall.	<ul style="list-style-type: none"> Completed prior to 23rd April 2021 (first scheduled match).

32	Additional measures to be taken by ground staff and members in preparing the ground & club ahead of the season.	<ul style="list-style-type: none"> • Grounds work is permitted (subject to Covid-19 risk assessment) from 29th March. • After 29th March grounds work party will be convened to prepare for season with following conditions: <ol style="list-style-type: none"> 1. Ground work will be under the supervision of a Committee member when conducted. 2. Rule of six to apply. 3. Social distancing will be applied at all times. 4. All work undertaken in groups will be outdoors. 5. Equipment (mowers etc.) will be sanitised if used by more than one person. 6. Indoor cleaning of toilets, pavilion etc. will be undertaken by no more than one person per room. 7. All members to be reminded of their responsibilities ahead of the work party. 8. Toilet facilities will be available but cleaned before and after the session and between shifts.
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What are the hazards?	Retrieval of cricket balls from adjoining land
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Who might be harmed?	Players and spectators.
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Controls required	Action Taken by the Club
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33	Identify your own control measures required.	<ul style="list-style-type: none"> • Care to be taken when negotiating hedge & fence. • Stiles to be used. • Only 2 people to access fields to search for ball. • Spare balls to be available each match.
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	What are the hazards?	Damage to vehicles in parking area
	Who might be harmed?	Players & spectators
	Controls required	Action Taken by the Club
34	Identify your own control measures required.	<ul style="list-style-type: none"> • Vehicles parked at own risk. • Signage in place. • Unlikely occurrence.
	What are the hazards?	Spectators struck by ball
	Who might be harmed?	Spectators
	Controls required	Action Taken by the Club
35	Identify your own control measures required.	<ul style="list-style-type: none"> • Spectators to be encouraged to take care and watch game. • Children to be supervised. • Children not to play in particularly vulnerable areas.