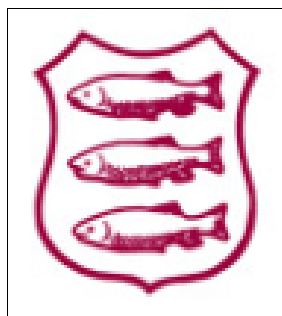


NEWPORT {SALOP}



CRICKET CLUB

Risk Assessment for use of the Clubhouse Bar and Toilet Facilities

Venue:	Newport {Salop} CC	Operation / activity assessed	Bar Opening / Toilet Facilities
Assessment by:		Date:	
Area / location - provide a description and check that the area and surroundings are safe, clean and free from obstacles and that the area is fit and appropriate for the activity:		<ul style="list-style-type: none"> • The bar and toilet area will be properly cleaned and sanitised prior to opening • Tables & chairs for outside use to be cleaned prior to use and whenever Members vacate them • Strict guidelines on numbers allowed in the premises, with Covid 19 markers on the floor – 2m apart for queuing • Dedicated entrance & exit routes to the bar, clearly marked with Covid related signage, with social distancing rules applied • Only 1 person at the bar at any time • Only 1 person serving behind the bar • Hand cleaning materials available behind the bar • Hand sanitisers available at the entrance and at the bar • No cash transactions, card transactions only – contactless where possible • Plastic cups only used, with dedicated bin for empties situated outside the clubhouse • Toilets to have anti-bacterial wipes for use after each visit and hand basins and hand dryers available for use • Bar and toilet areas to be cleaned and sanitised • Tables & chairs to be cleaned and brought back into the clubhouse • Outfield to be checked for rubbish, collected and disposed of to external bins • Limit the number of drinks served for individual consumption to 4 items 	
Emergency Procedures:		Fully stocked first aid bags kept on-site. Emergency vehicles to enter and exit the site from Audley Avenue. Nearest hospital A&E located at PRH Telford.	
List of Equipment / documents:		<ol style="list-style-type: none"> 1. Appropriate signage on floor & in the bar area; 2. Had cleaning & anti-bacterial cleaning products situated on entrance, at the bar and adjacent the exit points; 3. Plastic cups for drinks; 4. Signage regarding entrance & exit, use of toilets, opening and closing times, rules for table use; 5. Tables / chairs organised internally to help control pedestrian flow. Entry via main doors and exit via rear fire door – signed appropriately 	

	Risk or Hazard	Control Measure	Risk Factor			Adequate
			Severity	Likelihood	Risk	Y/N
1.	Spread of Covid-19 Caronavirus at risk are the following persons <ul style="list-style-type: none"> Members Guests / Visitors Anyone else who physically encounters any members or visitors to NCC 	<ul style="list-style-type: none"> All Members will be advised of the queueing procedures Members will be signed in on arriving at the club Members to observe social distancing To be reminded on a regular basis to wash their hands for minimum 20 seconds – signs on tables To be reminded to catch coughs & sneezes in tissues - Follow Catch it, Bin it, Kill it – signs on tables Avoid touching face, eyes, nose or mouth with unclean hands 				
2.	Ensuring a record of attendance is kept for 'track & trace'. Risk of person not following guidance	<ul style="list-style-type: none"> Members will be required to sign in upon entering the facilities for the first time Members of the NCC committee will oversee the controls within the queueing system Bar staff to ensure there is only 1 person at the bar at a time Notices to confirm only one person to use male / female toilets at a time 				
3.	Establish a clear setting up protocol with using a check list of actions Ensuring all relevant persons are aware of responsibilities on the day. Requirements to maintain social distancing & Risk of person not following guidance.	<ul style="list-style-type: none"> Ensure all areas of the bar and toilet area are cleaned thoroughly prior to use Hand sanitisers are in place for all to use at the bar and in the toilet areas Authorised Personnel only behind the bar Written bar procedures on-site for bar staff No drinks to be served until the customer is registered on the attendance list Social distancing to remain in place when queuing No access to the clubhouse other than authorised personnel or Members and their guests queuing for the facilities Toilets to be checked on a regular basis – checklist signed 				
4.	Use of equipment during bar / toilet opening to alleviate and reduce the risk of infection	<ul style="list-style-type: none"> Card machine wiped after every transaction Bar surface wiped regularly Users to clean the toilet seat after every use (antibacterial wipes provided) Hand sanitisers in place for all to use at the bar and in the toilet areas Dedicated bin for all plastic glasses. Plus bins available for all other rubbish 				
5.	Closing procedures	<ul style="list-style-type: none"> All areas of the bar to be cleaned including entrance and exit doors / handles All areas of the toilet facilities to be cleaned, including doors / handles 				

Risk Factors: Severity of impact (S) x Likelihood of Occurrence (L). The overall risk rating for this activity is arrived at by determining the average from the total of the risk factors for each hazard considered and employing the matrix as outlined below

Severity		Likelihood		Severity x Likelihood			
				Improbable	Unlikely	Likely	Very likely
No impact	1	Improbable	1	1	2	3	4
Minor impact	2	Unlikely	2	2	4	6	8
Significant impact	3	Likely	3	3	6	9	12
Major Impact	4	Very likely	4	4	8	12	16

1 – 4	Low	Procedures to be assessed after a period of 4 weeks, unless other factors or guidelines dictate an earlier review
5 - 8	Medium	Monitor activities regularly and carry out remedial action as soon as possible but within 2 weeks, if appropriate
9 - 16	High	Appropriate procedures plan / safe method of planning & delivering activity to be developed. Activity should be closely monitored to ensure appropriate controls are in place to reduce risk(s)