

## Cae Glas Cricket Club Covid 19 Risk Assessment July 2020

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community	
No	Controls required	Action Taken by the Club
<b>People Management and Communication</b>		
	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend.	All club players will be contacted in advance of attendance with instructions to self screen and follow government advice. Full liaison with opposition secretary and match officials no later than 5 days prior to any attendance to ensure all attendees are following the same self screening protocol.
	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	<p>Prior to activity group organizers will be permitted to obtain equipment from the pavilion for the requirements of a match or practice and will clean and sanitise equipment. One person at a time will be permitted and PPE gloves must be worn.</p> <p>There are to be no more than 30 official attendees who will only be allowed into the pavilion building to use toilet facilities. A maximum of three people will be allowed in the building at any one time: 1 in the ladies or disabled with rear building access and a one way exit through the front of the building; and 2 in the mens toilet which will be based in the 'Away' changing room with frontal access and separate one way system exit through the front of the building – one waiting in the changing room at a distance of 2 metres from the toilet block which a further person can be using – with other users to remain socially distant outside the building when waiting to use the toilet.</p> <p>Due to the public nature of our ground members of the public may watch the cricket but they will be asked to maintain social distancing and will not be permitted to use any facilities or equipment including the pavilion. Separate numbered seating can be provided but must only be used by this person and</p>

		they must register their track and trace details. Spectators may use the toilets in accordance with procedure, but must register for track and trace.
	A plan for where parents and players will sit whilst watching cricket activities.	A seating plan has been produced. Seating is to be external, set back from the playing field but set away from the pavilion to provide clear walkways. 3 sections of seating will be provided: Red seating for Home players and parents of players; Blue seating for Away players and parents; Grey seating for Umpires and scorers. Scorers will be provided with separate tables and a portable scoreboard will be used. All seating will be set up with marked 2 metre 'cold zones' where walking is not permitted between each seat. All seating will be numbered to ensure one person maximum uses each seat and users will be asked to place their personal kit and equipment directly behind their seat.
	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	<p>Full signage has been produced to describe the following:</p> <p>Seating arrangements and restrictions on moving seating.</p> <p>Santising Stations of which there are two: one in the players and officials seating area set socially distant from the seating; and one on the exit from the toilet facilities.</p> <p>Clear signage for the one way system to be used for toilet use.</p> <p>Clear signage displaying facilities that are out of use such as showers, hand dryers and urinals. (Cubicles and paper towels will be provided.)</p> <p>Hand washing technique will be displayed on signs above wash stations.</p> <p>Clear no entry signs will be used in parts of the pavilion that are closed as well as on all open entry points to advise that the facilities are strictly for facility users use only and not the general public.</p>
	Staff and volunteer training to support the implementation of the plan, with suitable training records.	All club members have been sent the ECB Step 4 guidelines. Team captains and vice captains will be trained on the matchday procedure and will sign that they are aware and will comply. Furthermore a match day checklist will be provided to club captains to delegate duties and record that all procedures have been actioned.

<b>Buildings</b>		
	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	Except for fire doors all doors and windows in areas of use – toilets and emergency aid – will be kept open to enable maximum ventilation as well as to reduce contact and touch points.
	Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this.	Pavilion max occupancy established as 3. 2 per mens toilet with 1 in toilet block at one time. 1 in womens or disabled toilet at one time. Toilet one way system with hygiene station on exit. Social distance at full 2 metres can and will be maintained. Disabled and Ladies toilet access direct to the rear with exit through the front of the building. Mens to be in 'Away room' with separate frontal entrance and exit. 1 out 1 in with socially distant queueing during busy periods such as breaks. Pavilion otherwise closed for use.
	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	Outdoor seating only permitted. All seats set 3m apart with 2m cold zones in between. Home, Away and officials to be seated in separate zones.
	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	Personal vehicles to be used. No portable outdoor coverings to avoid gatherings, pavilion closed. Attendees advised to bring umbrellas if they wish but not to share.
<b>Social and Hospitality Areas</b>		
	Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed.	Full track and trace system to be implemented. Teamsheets collected and records of guests, parents and officials collected on arrival. Opposition secretary and officials made away of this requirement in advance This system will comply with Data Protection.
	Identification of suitable areas for outdoor service that don't overlap with cricket activity.	No food or drink will be served at our ground. All players and officials will be expected to provide their own meals and refreshments.

	Steps taken to minimise time and the number of people at the bar.	No bar will be used at our ground.
	Steps taken to minimise contact points at payment or around the hospitality space.	Match fees to be paid electronically if possible. If not, cash can be deposited into a cash box, with a correct money only policy. No money received otherwise as no hospitality offered.
	Suitable PPE provision and training for staff and volunteers.	PPE will be provided for the administering of First Aid. PPE will be provided for any member collecting or returning equipment to the equipment room.
	Strategy for the safe serving, clearing and cleaning of glassware and tableware.	No glassware to be used. Scorers tables to be regularly sanitized.
	Deep cleaning strategy to minimise COVID-19 transmission risk	Full cleaning schedule used on practice and matchdays, pavilion otherwise not used. Full deep clean of areas used to be undertaken prior to activity starting. Full deep clean after activity has been completed. Regular cleaning throughout use of facility of hot spots such as sanitizing station and handwash basins.
	Daily cleaning strategy to minimise COVID-19 transmission risk.	Full cleaning schedule used on practice and matchdays.
	High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	As well as a daily cleaning schedule a touchpoint schedule will be produced. These places will be sanitised throughout use of the facility. Checklists will be kept as a matter of record.
<b>Hygiene and Cleaning</b>		
	Materials, PPE and training that you have provided to your staff for effective cleaning.	Masks and gloves have been provided for the administering of first aid as well as for deep cleaning and hot spot sanitizing. Members will be given a checklist and captains will supervise having been trained on the procedure. Cleaning fluids have been provided and hot water is available.

	Provision of hand washing facilities with warm water, soap, disposable towels and bin.	All toilets have hand washing facilities provided with hot water, hand soap, disposable towels and a bin. Hand dryers have been switched off with signs instructing they are out of use and urinals have been closed. Signage with correct technique provided.
	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	A hand santising station will be in place at the exit to the toilets with signage. This will include hand sanitiser, paper towels and a bin. A second sanitizing station will be in place outside socially distanced but within the player and officials seating area. This will include hand sanitizer, paper towels, a bin, and also PPE gloves and sanitizing spray for equipment.
	Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	Players will be asked to provide personal hand sanitiser to take with them onto the field. Wipes will be supplied to the captains to take onto the field for hygiene breaks.
	What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.
	Who might be harmed?	Facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
<b>Preparing Your Buildings</b>		
	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	Periodical reviews of Legionella have taken place throughout the previous weeks. No work has been required. Full guidance has been followed.
	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	All maintenance up to date with no recent work taking place.
	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	Full compliance will be taken along with the ECB Step 4 guidance. An action plan and checklist have been developed and are being implemented to provide a safe experience for all users. All users are made aware that there is

		still a societal risk involved in play and taking part is their choice, but we are communicating with all users the work that we are doing for their own reassurance.
	What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.
	Who might be harmed?	First aiders, facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
<b>First Aid</b>		
	Check that your first aid kits are stocked and accessible during all activity.	First aid equipment is fully stocked in the designated place.
	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?	All first aiders' have been educated using the St John's Ambulance Covid 19 Guidance and PPE has been provided for their use.

	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	We don't have an AED in our pavilion.
	What are the hazards?	Pitches or outfield are unsafe to play on
	Who might be harmed?	Players, officials, ground staff
	Controls required	Action Taken by the Club
<b>Preparing your Grounds</b>		
	Safety checks on machinery, sightscreens and covers.	A full safety check of all equipment has been undertaken by the groundstaff and declared fit for use. Sightscreens and covers are in full working order.
	Check and repair of any damage to pitches and outfields.	Pitch maintenance has been undertaken throughout lockdown in accordance with government advice and procedures set out by the national body.

	Surfaces checked and watering regime adjusted based on lack of rainfall.	Moisture content in surface regularly monitored with rolling and preparation done when appropriate to provide a safe playing surface.
	What are the hazards?	Shared equipment required
	Who might be harmed?	Players, officials, ground staff
	Controls required	Action Taken by the Club
	Will equipment such as stumps and bails be sanitized and how will the transmission of infection be reduced?	All ground equipment will be put in place prior to the activity by a designated member. This member will sanitise all equipment and wear gloves when placing it. During play the stumps will be the responsibility of the umpires and the bails should be provided by an umpire if there is one.
	Will equipment such as balls used for training be kept separate and sanitized?	All balls will be sanitized before and after use. Balls will be numbered with each participant keeping the same ball during a session. Match balls will be sanitized during designated hygiene breaks by the fielding captain.



	<p>Will items such as scorebook and scoreboard be used by just one scorer?</p>	<p>In matches with a scorer or scorers each scorer shall only use one book. One scorer shall be assigned to using the scoreboard. With the lack of assistance less than regular scoreboard updating will be acceptable. In matches with scorers no players are to enter the scorer's zone.</p> <p>In matches where no official scorer is present and scoring is shared amongst teammates, anyone scoring must wash their hands with soap and water prior to using the scorebook. Any users of the scoreboard where there is no scorer must also wash hands with soap and water before use. Should the scorers change the book should be wiped clean and the scoreboard sanitized at contact points. Forward planning for the change of scorers at a hygiene break will make this much more practicable. Talking with scorers should be kept to a minimum to avoid droplets being spread.</p>
	<p>Will items of shared club kit be made available and if so what provisions will be made to prevent the transmission of infection?</p>	<p>Items of shared kit are currently laid out in the closed Home changing room and will be fully sanitized prior to use. Players should ascertain on arrival what kit they will require for play and ONE designated member is to go into the changing room to provide shared equipment. They must wear gloves when doing so. All kit must be used by only one individual and must be sanitized after use. Items containing fabric must be returned to the closed Home Toilet block where they will remain for 72 hours before being returned to the equipment room. Any designated member returning kit to the toilet room or equipment room must wear gloves.</p>
	<p>Will other ground equipment such as boundary markers and sightscreens be used and if so what provisions will be made to prevent the transmission of infection?</p>	<p>Boundary flags and fielding circle disks will be used. A crank handle will be used on the sightscreens which are operated by hand.</p> <p>All of these items will be sanitized before and after use and will only be placed or used with the use of gloves.</p>

