# **Llanidloes Cricket Club COVID 19 Risk Assessment**

As a sports organisation, you should complete your own COVID-19 Risk Assessment and publish this to your users – this is a duty of the COVID Officer.

We have provided an example risk assessment below, which is for illustrative purposes only, and includes some examples of things to consider. Consider how this will apply to each aspect of your operation (including all venues you use) and identify the controls you require to meet Welsh Government guidance regarding health, social distancing and hygiene etc. Remember that you must review your other Health and Safety, and Safeguarding, risk assessments for other hazards such as fire, first aid etc.

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| What are the hazards? | | Transmission of COVID-19 | |
| Who might be harmed? | | Facility users, staff, volunteers, visitors and the wider community | |
| No | Controls required | | Action Taken by the Club |
| **People Management and Communication** | | | |
|  | Establish what restrictions are in place for your venue location including restrictions on gathering size limits in line with the Welsh Government guidelines and ensure your control measures are appropriate. | | Number of staff at work - maximum of 4  Only volunteers to have access to the building  Public - Access to building restricted to toilet only ( one in one out system in place)  Outdoor Capacity – Limited to 300 people  Outdoor - socially distanced apply. Sufficient space due to the large outdoor area we have available. |
|  | Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID symptoms or those who should be shielding do not travel or attend. | | **Players** – All players and officers requested to undertake temperature prior to arriving at club, and stay at home if showing symptoms.  **Public** - Social Media requests to check for symptoms before arriving at the club, and stay at home if showing symptoms.  Posters displayed in areas accessed by public are displayed requesting people to stay at home if showing symptoms. |
|  | Ensure that NHS Wales Test, Trace, Protect data collection system is in place and that it is compliant with Information Commissioner’s Office guidance. | | Track and trace will form part of the clubs standard operating system. A Track & Trace form will be accessible and delegated officer will be responsible for the management of this. Everyone visiting the club will be required to complete in full on arrival. Forms will be held in line with Data Protection guidance (GDPR) Retention of information will also be held in line with guidance and privacy notice. |
|  | Ensure that your NHS QR Code poster has been produced and displayed for use by visitors. | | NHS QR Code poster to be displayed and accessible for use by visitors. |
|  | Develop and publish operating rules for users of your venue and communicate these to users. | | Operating rules are developed outlining the control measures. Rules to be placed on the following   * In accessible areas within the grounds of the club * Social Media sites * Shropshire League website, so that visiting teams know in advance. |
|  | An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing. | | Assessment undertaken  Number of staff at work - maximum of 4 Volunteers within the building  Customer capacity - 300 |
|  | Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19. | | Signs are in place at the club outlining the control measures. A list of the control measures to be placed on the following   * Social Media sites * Shropshire League website, so that visiting teams know in advance. |
|  | Staff and volunteer training to support the implementation of the plan, with suitable training records. | | Control measure training to be conducted on site with volunteers. A list of attendees signed and dated will be available on the club notice board. |
| **Buildings** | | | |
|  | Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission. | | Within the property there is no mechanical ventilation available. Large number of doors and windows to be opened if weather permitting will maximize ventilation. |
|  | Assess the maximum occupancy of your rooms at 2 m Social Distancing, and establish a suitable circulation system / one-way system. Use signage and floor markings to communicate this. | | * Officer dedicated to ensure compliance is being met. * Any breaches of compliance to be reported to Club Chairman, to inform potential further restrictions / action required (including update of risk assessment) * One-way, and one-in one-out system to the toilets in place. * The rest of the premises are off limits to non-trained people until restrictions are lifted. * Signage in place to indicate the one-way system. * No internal seating available until restrictions are lifted. |
|  | Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather. | | Inside space is restricted only to trained officers of the club.  There is space to socially distance under the porch area outside the club.  In the event of Severe weather officers will continually monitor numbers and the ability to social distance. In the event of this not being possible officer will make the decision accordingly to either reduce numbers or if required to suspend all activity. |
| **Hygiene and Cleaning** | | | |
|  | Develop an appropriate cleaning plan | | Cleaning plan and rotas in place. Plan includes the following   * Objective * Risk * Control measures. * Method   Full training and supervision given to all these working to these plans. |
|  | Materials, PPE and training that you have provided to your staff for effective cleaning. | | PPE will be provided, and staff shown how to use them. Records will be kept for training and PPE distribution. |
|  | Provision of hand washing facilities with warm water, soap, disposable towels and bin. | | Warm water available in the toilets, along with soap/hand wash, hand sanitizer, disposable towels, and a bin. |
|  | Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation. | | Hand sanitizer stations located around the club. Regular checking schedule to ensure topping up of bottles. |
|  | Provision of suitable wipes and hand sanitiser on the field for Hygiene Breaks. | | Wipes and hand sanitizer available for hygiene breaks. To be completed in line with Cricket wales guidance. |
|  | What are the hazards? | Other venue hazards to be considered after temporary closure such as Legionnaire’s Disease, fire, electrical safety etc. | |
|  | Who might be harmed? | Facility users, staff, volunteers and visitors | |
|  | Controls required | | Action Taken by the Club |
| **Preparing Your Buildings** | | | |
|  | Consider the risk of Legionnaire’s disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above. | | Hot water runs at around 55-60°, above the risk range for Legionnaire’s disease spread. All water outlets (taps, toilets) are run for 5 – 10 minutes prior to visitors arriving, to thoroughly flush the system clean. |
|  | Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning). | | No gas on site. All portable appliances have been, and will be continuously visually inspected for any defects. |
|  | Check that your ground is ready and safe to use. Look at what work is required and how this can be done safely at a social distance. | | A full work plan has been in place throughout the winter and spring to ensure that the ground is ready to play at a moment’s notice.  The Grounds people on the square are father and son living in the same house.  The outfield Groundsman works alone. |
|  | What are the hazards? | Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required. | |
|  | Who might be harmed? | First aiders, facility users, staff, volunteers and visitors | |
|  | Controls required | | Action Taken by the Club |
| **First Aid** | | | |
|  | Check that your first aid kits are stocked and accessible during all activity. | | First aid kit available and to be checked and replenished as part of the club work schedule. |
|  | What steps have you taken to improve your first aiders’ understanding of first aid provision under COVID? | | As part of the club control measures, first aiders will be instructed how to provide first aid under Covid-19 conditions. |
|  | If you have an AED then check that it is in working order, service is up to date and that it is available during all activity. | | N/A |
|  | What are the hazards? | Pitches or outfield are unsafe to play on | |
|  | Who might be harmed? | Players, officials, ground staff | |
|  | Controls required | | Action Taken by the Club |
| **Preparing your Grounds** | | | |
|  | Safety checks on machinery, sightscreens and covers. | | * All machinery maintained prior to season begins. * Visual checks on all machinery prior to use. * Sightscreens and covers are checked prior to use. |
|  | Check and repair of any damage to pitches and outfields. | | Checks are ongoing and rectified immediately by the Groundsman. |
|  | Check and repair of any damage to practice facilities including nets | | Standard ongoing procedure. |
|  | Surfaces checked and watering regime adjusted based on lack of rainfall. | | Undertaken by Groundsman. |
|  | What are the hazards? | Use this space to identify hazards at your venue | |
|  | Who might be harmed? | Use this space to identify who might be harmed | |
|  | Controls required | | Action Taken by the Club |
|  | Identify your own control measures required. | |  |
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