

RISK MANAGEMENT MATRIX TEMPLATE



| NAME | Ludlow Cricket Club | | | | OBJECTIVE | To manage risks to enable reopening | | | | |
|--------|--------------------------------|---------------|-----------------|------------|-----------------------|---|-----------------|-----------------|------------|------------------------|
| REF/ID | PRE-MITIGATION | | | | DEPARTMENT / LOCATION | MITIGATIONS / WARNINGS / REMEDIES | POST-MITIGATION | | | |
| | RISK | RISK SEVERITY | RISK LIKELIHOOD | RISK LEVEL | | | RISK SEVERITY | RISK LIKELIHOOD | RISK LEVEL | ACCEPTABLE TO PROCEED? |
| | Spread of Covid 19 Coronavirus | INTOLERABLE | PROBABLE | EXTREME | Entrance | <ul style="list-style-type: none"> - Controlled entrance in the clubhouse via the KITCHEN door entrance - clear signage from the gate through to entry explaining; 1) no one with symptoms, 2) required to sign in - Members advised of new processes via email, social media and website - Sanitiser stations at entrance and exit points - Daily cleanse of low touch area and 1 hour cleanse of high touch points and 4 hour cleanse of medium touch points | ACCEPTABLE | IMPROBABLE | LOW | YES |
| | | | | | Check in Point | <ul style="list-style-type: none"> - Very clear signage ONE WAY SYSTEM IN/OUT via main door. - No entrance until checked in - Check in Point with sanitizer and table with Contact forms - Contact sheets to be placed in safe for 21 days - CHILDREN to be accompanied at all times in the CLUBHOUSE - Sanitiser station at check in point - Face Masks (optional) | ACCEPTABLE | IMPROBABLE | LOW | YES |
| | | | | | Bar Queue and order | <ul style="list-style-type: none"> - floor markings to be placed at 1m distance - width of queue to be defined - signage to advise - Limit touching of Bar surfaces - CASHLESS card payments where possible - BAR STAFF to regularly sanitize touch points. - PPE optional for going to the bar. BAR STAFF PPE where applicable. | ACCEPTABLE | IMPROBABLE | MEDIUM | YES |
| | | | | | Bar | <ul style="list-style-type: none"> - Only one person serving at a time - unless family group working. - contactless payment only except in very exceptional circumstances - perspex added to front of the bar. - Provision of gloves and facemasks - signage - Briefings given to staff and volunteers and documented - Hand sanitisers at sink and on bar - PLASTIC/disposable glasses to be used where possible - IF NEEDED - Collection point for dirty glasses to be collected by server or volunteer and social distancing to be observed | ACCEPTABLE | IMPROBABLE | HIGH | NO |

